



New Mexico State University Library 2007-2008 Committee Book Table of Contents

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2007-2008

Library Advisory Boards

TECHNICAL SERVICES ADVISORY COMMITTEE (TSAC)

Purpose: To provide a forum for the discussion of workflow and procedural issues between Technical Services and the other departments in the University Library.

Membership:

	Title/Term
<i>Ellen Bosman</i>	<i>Technical Services Department Head, Position Appointment</i>
<i>Susan Beck</i>	<i>Collection Development, Position Appointment</i>
<i>Tracey Thompson</i>	<i>Acquisitions, Position Appointment</i>
<i>Carol Boyse</i>	<i>Systems Department Head, Position Appointment</i>
	<i>Government Documents, Position Appointment</i>
<i>Larry Creider</i>	<i>General Cataloging, Position Appointment</i>
<i>Charles Stanford</i>	<i>Processing Archivist, Position Appointment</i>
<i>TJ Urbanski</i>	<i>Access Services Department Head, Position Appointment</i>
<i>Gary Mayhood</i>	<i>Serials & Special Projects, Technical Services, Position Appointment</i>
	<i>Appointment</i>
<i>Cindy Pierard</i>	<i>Reference & Research Department Head, Position Appointment</i>

2007-2008

Library Committees

BUDGET COMMITTEE

Purpose: Advise the Dean of the Library on library fiscal planning.

Membership:

	Title/Term
<i>Elizabeth Titus</i>	<i>Dean, Position Appointment</i> <i>Associate Dean, Position Appointment</i>
<i>Ellen Bosman</i>	<i>Faculty Senate Representative, Position Appointment</i> <i>Term expires May 2010</i>
<i>Barbara Hart</i>	<i>Library Business Manager, Position Appointment</i>
<i>Tracey Thompson</i>	<i>Acquisitions Librarian, Position Appointment</i>

DEPARTMENT HEADS GROUP

Purpose: To advise and make recommendations to the Dean on library operational and management issues, the development of library policies, and short-term and long-term library planning.

Membership:

	Title/Term
<i>Elizabeth Titus</i>	<i>Dean, Position Appointment</i> <i>Associate Dean, Position Appointment</i>
<i>Ellen Bosman</i>	<i>Department Head, Technical Services, Position Appointment</i>
<i>Carol Boyse</i>	<i>Department Head, Systems, Position Appointment</i>
<i>Steve Hussman</i>	<i>Department Head, Archives & Special Collections, Position Appointment</i>
<i>TJ Urbanski</i>	<i>Department Head, Access Services, Position Appointment</i>
<i>Cindy Pierard</i>	<i>Department Head, Reference & Research Services, Position Appointment</i>

MANAGEMENT GROUP

Purpose: To advise and make recommendations to the Dean of the Library on library-wide issues.

Membership:

	Title/Term
<i>Elizabeth Titus</i>	<i>Dean, Position Appointment</i> <i>Associate Dean, Position Appointment</i>
<i>Ellen Bosman</i>	<i>Department Head, Technical Services, Position Appointment</i>
<i>Carol Boyse</i>	<i>Department Head, Systems, Position Appointment</i>
<i>Steve Hussman</i>	<i>Department Head, Archives & Special Collections, Position Appointment</i>
<i>TJ Urbanski</i>	<i>Department Head, Access Services, Position Appointment</i> <i>Library Development Officer, Position Appointment</i>
<i>Cindy Pierard</i>	<i>Department Head, Reference & Research Services, Position Appointment</i>
<i>Jeanette Smith</i>	<i>Library Grants/University Relations Officer, Position Appointment</i>

PERSONNEL SEARCH COMMITTEES

Membership: Varies with the search being conducted.

PROMOTION AND TENURE COMMITTEE (COLLEGE)

Purpose: To review the department head's recommendations concerning tenure and/or promotion. The College Promotion and Tenure Committee will then submit in writing its recommendations on each candidate to the Dean.

Membership: Elected eligible members of the regular library faculty who do not hold administrative appointments:

	Title/Term
<i>Molly Molloy</i>	<i>Chair, Elected Faculty</i>
<i>Susan Beck</i>	<i>Vice-Chair, Elected Faculty Term expires May 2008</i>
<i>Larry Creider</i>	<i>Member, Elected Faculty Term expires May 2009</i>
<i>Jeanette Smith</i>	<i>Member, Elected Faculty Term expires May 2009</i>
<i>Cindy Watkins</i>	<i>Member, Elected Faculty Term expires May 2008</i>

SOCIAL ACTIVITIES COMMITTEE EXECUTIVE BOARD (SAC)

Purpose: The Social Activities Committee (SAC) is a volunteer employee's organization which sponsors social activities for the library staff; sends acknowledgments for birthdays, illnesses, deaths, etc. of library employees; and establishes guidelines on the use of staff lounge areas.

Membership: One to two representatives from each department.

	Title/Term
<i>Jo Anne Vincenti</i>	<i>Chair</i>
<i>Vicki Baldrige</i>	<i>Event Coordinator</i>
<i>Alice Granado</i>	<i>Event Coordinator</i>
<i>DJ Chavez</i>	<i>Fundraiser</i>
<i>Elizabeth Flores</i>	<i>Historian/Buildings Officer</i>
<i>Vicki Minnick</i>	<i>Secretary</i>
<i>Wendy Simpson</i>	<i>Treasurer</i>
<i>Branson Building Monitor</i>	<i>Charles Stanford</i>
<i>Zuhl Building Monitor</i>	<i>Theresa Valko</i>

Library Task Force, (Established as needed)

Library Staff Retreat Planning Task Force

Charge: Plan, organize, and implement a full-day strategic planning retreat for all Library staff, to be held Friday, February 29, 2008. Incorporate major concepts and themes for three-year planning that have arisen in staff meetings with the Dean, and from other sources if appropriate.

Ellen Bosman, Chair

Vicki Baldrige

Leilani Horton

Mavis Johnson

Library Promotion & Tenure Document Revision Task Force

Charge: The committee is charged to recommend changes to the current Library Promotion and Tenure Policy to bring Library policy and procedures into compliance with the recently revised NMSU Promotion and Tenure Policy.

Larry Creider, Chair

Ellen Bosman

Alisa Gonzales

Mardi Mahaffy

Sylvia Ortiz

Jeanette Smith

Charles Stanford

Mission Vision and Values Statement Revision Task Force

Charge: Review the Library's mission documents to ensure these documents provide guidance as to how the Library may best fulfill this mission in the coming years. Review mission documents, alongside pertinent University mission and planning documents, and professional literature. Draft any modifications, if appropriate, providing opportunity for staff input. Final recommendations will be submitted to the Dean.

Cindy Pierard, Chair

Susan Beck

Mary Chavarria

Vicki Minnick

University Committees Where New Mexico State University Library Holds Official Representational Membership

For more specific information on Committees of the University and their membership please consult the most recent *New Mexico State University Councils and Committees* publication.

Committee	Representative
Academic Deans Council	Dean of the Library
Administrative Council	Dean of the Library
Associate Deans Academic Council	Associate Dean of the Library
Campus Webmasters Group	Dean's Appointment
Council of Research Centers (CORC)	Dean of the Library, ex-officio
Faculty Senate	Dean of the Library, ex-officio
Faculty Senate–elected faculty representative	Ellen Bosman (May 2007)
Faculty Senate Technology Committee	Cindy Watkins, Dean's Appointment
General Education Assessment Committee	Susan Beck, Dean's Appointment (May 2009)
	Jeanette Smith, alternate (May 2008)
General Education Course Certification Committee	Susan Beck (May 2009)
	Jeanette Smith, alternate (May 2008)
Graduate Council	Dean of the Library, ex-officio
Association of Computing and Networking Support (ACANS)	Dean of the Library
Library Development Officers Group	Library Development Officer
Outcomes Assessment I	Susan Beck, Dean's Appointment (May 2009)
Outcomes Assessment II	Theresa Valko, Dean's Appointment (May 2008)
Provost's Council	Dean of the Library
Southwest and Border Cultures Institute Advisory Board	Dean of the Library
Administrative Council	Jeanette Smith, Dean's Appointment
The Sustainability and Climate Change Task Force (SCCTF)	Ellen Bosman, Dean's Appointment
University Communicators Group (University Communications)	Grants/Public Relations Officer
University Research Committee	Dean of the Library, ex-officio
Zuhl Collection Outreach Committee	Grants/Public Relations Officer
Zuhl Curation Committee	Dean of the Library

Committees Outside the Library: Representation by or relating to New Mexico State University Library (including designated organizational representatives by Dean of the Library)

Alliance for Innovation in Science and Technology Information (AISTI)	Dean of the Library
Amigos	Dean of the Library
Association of Academic Research Libraries of New Mexico Cooperative Collection Development Sub-Committee	Dean of the Library
Inter-Library Loan Sub-Committee	Acquisition Librarian,
Systems Sub-Committee	Collection Development Librarian
Midwest Organization of Libraries for Latin American Studies (MOLLAS)	Access Services Dept. Head
New Mexico Consortium of Academic Libraries	Systems Dept. Head
National Information Standards Organization (NISO)	Subject Specialist
U.S. Agricultural Information Network (USAIN—AGNIC)	Dean of the Library
Voyager User Group	Dean of the Library
	Dean of the Library, (Voting Partner)
	Cindy Watkins (Alternate)
	Carol Boyse, Dean's Appointment