



New Mexico State University Library 2008-2009 Committee Book Table of Contents

| <i>Committee or Group</i> | <i>Page</i> |
|---|-------------|
| Library Advisory Boards | |
| Collection Management Group | 2 |
| Library Committees | |
| Budget Committee | 3 |
| Department Heads Group | 3 |
| Personnel Search Committees | 3 |
| Promotion and Tenure Committee | 3 |
| Social Activities Committee Executive Board (SAC) | 4 |
| 2009 Library Task Force on Sustainability | 4 |
| Digital Measures | 4 |
| Carl Faubian Outstanding Library Employee Review Committee | 5 |
| Dean's Faculty Research Fund Review Committee | 5 |
| Faculty Bonus Program Review Committee | 5 |
| Library Faculty Assigned as Liaisons to Academic Departments: | |
| http://lib.nmsu.edu/depts/collserv/rel-liai.html | |
| University Committees with Official Library Representational Membership | 6 |
| Committees Outside the Library: | |
| Representation by or Relating to New Mexico State University Library (including designated organizational representatives) | 7 |

2008-2009

Library Advisory Boards

COLLECTION MANAGEMENT GROUP

Purpose: To provide a forum for the discussion of workflow and procedural issues relating to collection development and acquisitions.

Membership:

David Baldwin

Susan Beck

Ellen Bosman

Cindy Pierard

Tracey Thompson

Associate Dean

Collection Development Librarian

Technical Services Department Head

Reference & Research Department Head

Acquisitions Librarian

2008-2009

Library Committees

BUDGET COMMITTEE

Purpose: *Advise the Dean of the Library on library fiscal planning.*

Membership:

| | Title/Term |
|------------------------|--|
| <i>Elizabeth Titus</i> | <i>Dean, Position Appointment</i> |
| <i>David Baldwin</i> | <i>Associate Dean, Position Appointment</i> |
| <i>Ellen Bosman</i> | <i>Faculty Senate Representative, Position Appointment - Term expires 2010</i> |
| <i>Barbara Hart</i> | <i>Library Business Manager, Position Appointment</i> |
| <i>Tracey Thompson</i> | <i>Acquisitions Librarian, Position Appointment</i> |

DEPARTMENT HEADS GROUP

Purpose: *To advise and make recommendations to the Dean on library operational and management issues, the development of library policies, and short-term and long-term library planning.*

Membership:

| | Title |
|------------------------|--|
| <i>Elizabeth Titus</i> | <i>Dean, Position Appointment</i> |
| <i>David Baldwin</i> | <i>Associate Dean, Position Appointment</i> |
| <i>Ellen Bosman</i> | <i>Department Head, Technical Services, Position Appointment</i> |
| <i>Carol Boyse</i> | <i>Department Head, Systems, Position Appointment</i> |
| <i>Steve Hussman</i> | <i>Department Head, Archives & Special Collections, Position Appointment</i> |
| <i>Norice Lee</i> | <i>Department Head, Access Services, Position Appointment</i> |
| <i>Cindy Pierard</i> | <i>Department Head, Reference & Research Services, Position Appointment</i> |

PERSONNEL SEARCH COMMITTEES

Purpose: *Search committees recommend qualified candidates for available positions.*

Membership: *Varies with the search being conducted.*

PROMOTION AND TENURE COMMITTEE (COLLEGE)

Purpose: *Please refer to the Library Promotion and Tenure Document.*

Membership: *Elected eligible members of the regular library faculty who do not hold administrative appointments:*

| | Title |
|-----------------------|------------------------------------|
| <i>Susan Beck</i> | <i>Chair, Elected Faculty</i> |
| <i>Jeanette Smith</i> | <i>Vice-Chair, Elected Faculty</i> |
| <i>Larry Creider</i> | <i>Member, Elected Faculty</i> |
| <i>Molly Molloy</i> | <i>Member, Elected Faculty</i> |
| <i>Sylvia Ortiz</i> | <i>Member, Elected Faculty</i> |

SOCIAL ACTIVITIES COMMITTEE EXECUTIVE BOARD (SAC)

Purpose: *The Social Activities Committee (SAC) is a volunteer employee's organization which sponsors social activities for the library staff; sends acknowledgments for birthdays, illnesses, deaths, etc. of library employees; and establishes guidelines on the use of staff lounge areas.*

Membership: One to two representatives from each department are appointed.

| | |
|---------------------------------|---|
| <i>Vicki Baldrige</i> | <i>Chair</i> |
| <i>Elizabeth Flores</i> | <i>Historian</i> |
| <i>Kristina Martinez</i> | <i>Secretary</i> |
| <i>Wendy Simpson</i> | <i>Treasurer</i> |
| <i>Charles Stanford</i> | <i>Branson & Zuhl Building Monitor</i> |
| <i>Paula Johnson</i> | <i>Committee Member</i> |
| <i>Teresa Roberts</i> | <i>Committee Member</i> |

2009 LIBRARY TASK FORCE ON SUSTAINABILITY

Purpose: *The Sustainability Task Force will make recommendations to Dean Titus on how the NMSU Library can have faculty, staff, students, and other library users work together to help make New Mexico State University environmentally friendly and sustainable in at least five areas: recommend, develop, and implement a sustainability plan for the library; have one public event related to sustainability; develop a library webpage that provides users with access to sustainability resources; recommend means for making the facilities more energy efficient and "green"; and do a collection analysis of areas in our research collections which address sustainability topics and where necessary, strengthen the depth of our collections.*

Membership: Members are appointed.

| | |
|--------------------------------|--------------------------------|
| <i>Mavis Johnson</i> | <i>Co-chair</i> |
| <i>Charles Stanford</i> | <i>Co-chair</i> |
| <i>Dave Baldwin</i> | <i>Advisor</i> |
| <i>Norice Lee</i> | <i>Advisor</i> |
| <i>Vicki Baldrige</i> | <i>Committee Member</i> |
| <i>Donna Burkholder</i> | <i>Committee Member</i> |
| <i>Rick Hendricks</i> | <i>Committee Member</i> |
| <i>Paula Johnson</i> | <i>Committee Member</i> |
| <i>Liz Miller</i> | <i>Committee Member</i> |
| <i>Sylvia Ortiz</i> | <i>Committee Member</i> |

DIGITAL MEASURES

Purpose: *The Digital Measures Task Force will lead efforts to develop and implement an electronic portfolio system for Library faculty. Duties include: familiarizing themselves and the library faculty with Digital Measures; consulting with other Colleges on campus who already have experience in the use of Digital Measures; making recommendations to the Dean of the Library on the data elements and other topics that need to be included or considered; advising the Dean on a timetable for phased-in implementation.*

Membership: Members are appointed.

| | |
|-------------------------------|--------------------------------|
| <i>Larry Creider</i> | <i>Chair</i> |
| <i>Carol Boyse</i> | <i>Committee Member</i> |
| <i>Molly Molloy</i> | <i>Committee Member</i> |
| <i>Cary Osborne</i> | <i>Committee Member</i> |
| <i>Tracey Thompson</i> | <i>Committee Member</i> |

CARL FAUBIAN OUTSTANDING LIBRARY EMPLOYEE OF THE YEAR AWARD NOMINATION REVIEW COMMITTEE

Purpose: *This committee reviews nominations for the Carl Faubian award and makes recommendations to the Dean.*

Membership: The Nomination Review Committee is made up of a Library Faculty member, a non-exempt staff member, an exempt staff member, a Department Head and the Library HR Liaison.

DEAN'S FACULTY RESEARCH FUND REVIEW COMMITTEE

Purpose: This committee evaluates proposals and makes recommendations to the Dean.

Membership: Three Library faculty members, elected annually according to established procedures.

FACULTY BONUS REVIEW COMMITTEE

Purpose: This committee reviews nominations for the Library's annual faculty bonus program and makes recommendations to the Dean.

Membership: Each spring, the Dean appoints a three member committee made up of one department head and two faculty members. The members of the committee will not be eligible for the faculty bonus program that year.

University Committees Where New Mexico State University Library Holds Official Representational Membership

For more specific information on Committees of the University and their membership please consult the most recent *New Mexico State University Councils and Committees* publication.

| Committee | Representative |
|---|---|
| Academic Deans Council | Dean of the Library |
| Administrative Council | Dean of the Library |
| Associate Deans Academic Council | Associate Dean of the Library |
| Association of Computing and Networking Support (ACANS) | Dean of the Library |
| Campus Planning Committee | Associate Dean of the Library, Dean's Appointment |
| Campus Webmasters Group | Teresa Roberts, Dean's Appointment |
| Development Leadership Group | Kristina Martinez, Position Appointment |
| Faculty Senate | Dean of the Library, ex-officio |
| Faculty Senate–elected faculty representative | Ellen Bosman |
| Faculty Advisory Committee on Technology | Sara Baker, Dean's Appointment |
| General Education Course Certification Committee | Theresa Westbrook, Position Appointment |
| Graduate Council | Dean of the Library, ex-officio, Position Appointment |
| Living the Vision Committee | Ellen Bosman, |
| Outcomes Assessment I | Susan Beck, Dean's Appointment (May 2009) |
| Outcomes Assessment II | Theresa Valko, Dean's Appointment (May 2008) |
| SBCI Administrative Council | Jeanette Smith, Dean's Appointment |
| The Sustainability and Climate Change Task Force (SCCTF) | Ellen Bosman, Dean's Appointment |
| University Communicators Group (University Communications) | Jeanette Smith, Position Appointment |
| University Research Committee | Dean of the Library, ex-officio, Position Appointment |
| Zuhl Collection Outreach Committee | Jeanette Smith, Position Appointment |
| Zuhl Curation Committee | Dean of the Library |

Committees Outside the Library: Representation by or relating to New Mexico State University Library (including designated organizational representatives by Dean of the Library)

| | |
|---|--|
| Alliance for Innovation in Science and Technology Information (AISTI) | Dean of the Library |
| Amigos | Dean of the Library |
| Association of Academic Research Libraries of New Mexico | Dean of the Library |
| Cooperative Collection Development Sub-Committee | Acquisition Librarian, Position Appointment |
| Inter-Library Loan Sub-Committee | Collection Development Librarian, Position Appointment |
| Systems Sub-Committee | Access Services Dept. Head, Position Appointment |
| LibSys5 (NMSU Libraries group) | Systems Dept. Head, Position Appointment |
| Midwest Organization of Libraries for Latin American Studies (MOLLAS) | Norice Lee, Position Appointment |
| New Mexico Consortium of Academic Libraries | Molly Molloy, Position Appointment |
| National Information Standards Organization (NISO) | Dean of the Library |
| U.S. Agricultural Information Network (USAIN—AGNIC) | Dean of the Library |
| | Dean of the Library, (Voting Partner) |
| | Cindy Watkins (Alternate) |
| Western Rangelands Partnership | Cindy Watkins, Position Appointment |
| Voyager User Group | Carol Boyse, Dean's Appointment |